

CERTIFIED  
TREASURY  
PROFESSIONAL (CTP)  
**EXAM PREP  
REVIEW COURSE**

# Certified Treasury Professional (CTP) Exam Prep Review Course

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## COURSE LENGTH

Eleven 2-Hour Virtual Sessions and a One-Hour Q&A Session.

## DESCRIPTION

This review course provides a thorough review of the Essentials of Treasury Management, 7th edition. In addition to reviewing the chapter materials, participants will also discuss and implement test-taking strategies throughout each session. This should help participants to better understand the ways that test questions are created from the content. The course is structured to cover the chapters in an efficient and effective way over the four-sessions. For this reason, chapters that are expected to have a lower impact on exam performance will receive less coverage time. As time permits, the instructor reviews retired CTP exam questions.

## LEARNING OBJECTIVES

Participants who successfully complete this course can confidently assume treasury responsibilities in their organizations and learn how to:

- Utilize various types of payment systems and Internet technologies to transfer monetary value and business documents between parties
- Maintain optimal cash positioning through forecasting and short-term investing and borrowing activities

- Employ working capital strategies and tools to efficiently manage current assets and liabilities
- Manage cross-border funds movement and utilize international trade financing methods
- Monitor and control corporate exposure to financial and operational risks
- Coordinate financial functions and sharing of financial information
- Determine proper capital structure, manage costs of long-term capital, and quantitatively evaluate capital resource investments

## AGENDA

- Session 1:
  - Role of Treasury Management (Chapter 1)
  - Introduction to financial statements (Chapter 8)
  - Introduction to time value of money (Chapter 9)
- Session 2:
  - Banks and Financial Institutions (Chapter 3)
  - Legal and Regulatory Environment (Chapter 2)
  - Payment Systems (Chapter 4)
  - Relationship Management and Financial Service Provider Selection (Chapter 7)

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- Session 3:
  - Introduction to Working Capital (Chapter 10)
- Session 4:
  - Working Capital Metrics (Chapter 11)
  - Disbursements, Collections, and Disbursements (Chapter 12)
- Session 5:
  - Money Markets (Chapter 5)
- Session 6:
  - Short-term Investing and Borrowing (Chapter 13)
- Session 7:
  - Cash Flow Forecasting (Chapter 14)
  - Capital Markets (Chapter 6)
- Session 8:
  - Long-Term Investments (Chapter 19)
  - Financial Accounting and Reporting (Chapter 8)
- Session 9:
  - Enterprise Risk Management (Chapter 16)
  - Financial Risk Management (Chapter 17)
- Session 10:
  - Financial Planning and Analysis (Chapter 9)
  - Treasury Policies and Procedures (Chapter 18)
  - Technology in Treasury (Chapter 15)
- Session 11:
  - The Capital Structure Decision and Management (Chapter 20)
  - Review additional topics and fill in gaps
- Session 12:
  - 1 Hour Q& A with Review of Test -Taking Strategies